**JING DAVIES**

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LinkedIn: [/JingDavies](https://www.linkedin.com)  | GitHub: [/jingd16](https://github.com/jingd16)

Business analyst with a background in financial services. Strategic and result-driven business and financial analysist with more than 10 years experience in business operations, account management, client relationship and new business development. Recognised as a visionary and creative thinker with strong analytic and interpersonal skills. I am also a great team member and loves collaboration and team building. Experience in presentation and deliver to clients and love story telling using data analytic skills.

**TECHNICAL SKILLS**

**Backend:** Python (Pandas, Matplotlib, APIs), SQL, R, VBA, Excel

**Frontend:** HTML, JavaScript, D3, Tableau, Leaflet

**Tools**: Jupyter Notebook, Visual Studio Code, Excel, Databasing, Pandas, Matpotlib, APIs

**PROJECTS**

**European Holiday Project |** [**GitHub**](https://github.com/jingd16/Project_Two) **| Website Link**

This project showcased developing a dynamic website application to provide insight about Europe country to potential travellers

* Used multiple databases to complete the project. Process include data clean-up, cloud data storage using Heroku, create and main server using Flask and API generation
* Used Python to clean up and joint databases
* Used PostgreSQL with Heroku for cloud storage
* Used HTML, CSS, JavaScript, Bootstrap and D3 for front end visualisation

**WORK EXPERIENCE**

**Relationship Manager Premier Banking** Aug 2013 – Jan 2021

**Commonwealth Bank Of Australia**

* Managing portfolio for the bank’s high valued personal, business and corporate clients
* Excellent in maintain customer relations with customer experience survey over 95%
* Archived multiple bank awards (Ultimate Success, Diamond Lender) and attended many awards events
* Participated the bank’s restructure and transformation of system and platform
* Experienced in business and financial analyst (personal and business)
* Work closely with Financial Planners and Business Managers to meet client’s needs
* Excellent understanding of Investments, superannuation, life insurance and Property Market
* Excellent in presentation skills and have hosted multiple seminars and events:
  + Work place banking program
  + Student Banking Program
  + Lunar New year Client Dinner
  + Financial Planning seminars (Women Focus)

**Personal Lending Manager** 2008 – 2013

**Commonwealth Bank Of Australia**

* Provide finance consultation for customers
* Analyse financial documents and provide approval to clients

**EDUCATION**

**Certificate, Data Analytics**                                     Melbourne, VIC

Monash University, Melbourne VIC

**Bachelor of Business Information System** Melbourne, VIC

RMIT, Melbourne VIC

**Postgraduate Diploma in Business Information System** Melbourne, VIC

RMIT, Melbourne VIC

**REFERENCE**

1. **Ms Susan Serin**

Senior Relationship Manager

Commonwealth Bank

Phone: 0401 559 925

1. **Mrs Kaye Nelson-Hill**

State Manager Referrers VIC, SA, WA

Westpac

Phone: 0414 463 224

1. **Mrs Min Chen**

Private Banking Manager

Commonwealth Bank

Phone: 0404 094 437